

Date of Meeting 27 January 2025

Document classification: Part A Public Document

Exemption applied: None

Review date for release N/A

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## Risk project update

### Report summary:

As reported at the September A&G meeting we are currently working on a project to review and update our risk register and risk management processes. This project links in with the project to implement a new performance and risks system Inphase, which will change the way we record and report in risks. This report provides an update on the project so far.

Included in the report is the latest version of the Strategic Risk Register detailing the current risk score for each risk.

### Is the proposed decision in accordance with:

Budget Yes ☒ No ☐

Policy Framework Yes ☒ No ☐

### Recommendation:

- (1) That the A&G Committee notes the update on the risk project.
- (2) That the committee notes the provided strategic risks update.

### Reason for recommendation:

To ensure that risk management is undertaken in line with new best practice.

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Portfolio(s) (check which apply):

- ☐ Climate Action and Emergency Response
- ☐ Coast, Country and Environment
- ☒ Council and Corporate Co-ordination
- ☒ Communications and Democracy
- ☐ Economy
- ☐ Finance and Assets
- ☐ Strategic Planning
- ☐ Sustainable Homes and Communities
- ☐ Culture, Leisure, Sport and Tourism

**Equalities impact** Low Impact

**Climate change** Low Impact

**Risk:** Medium Risk; There are reputational and organisational risks if we do not ensure that we address any high risks to the council.

**Links to background information** [Appendix A – Finance Risk output from the risk workshops](#)  
[Appendix B Corporate Risk overview](#)

### Link to [Council Plan](#)

Priorities (check which apply)

- ☐ Better homes and communities for all
- ☐ A greener East Devon
- ☒ A resilient economy

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### Report in full

1. Since the last update to the committee, we have held two days of very successful risk workshops with each of the directorates. These workshops were led by Carl Dunkley from Gallagher Bassett (GB) and attended by the director with their Assistant Directors and other managers. Carl took each workshop through discuss what risk meant and what its impact is on service delivery. Each directorate then considered their directorate objective and high-level aims. Each workshop then moved on to consider the risks to those objectives and aims giving each directorate an updated set of operational risks.
2. Each directorate is now working through the outcomes of their workshop and refining their list of risks. The finance risk output is provided at appendix A as an example of this work. Other directorates are still working on their lists and the Management Information Officer has meetings diarised in with each Director to have this work complete by the end of Jan and before the next risk workshop on the 30 January 2025. Each directorate was able to use the directorate objective as a starting point for their directorate plans which went to committee back in December.
3. The strategic risk workshop was due to be held on the 28th of November 2024 but had to be postponed and is now rescheduled for the 30 Jan. This has unfortunately delayed the review aspect of the project, but the main strategic risks are still being monitored by the Management Information Officer and Director of Finance in case of any substantial issues until the formal review is complete. Appendix b provides the current list of strategic risks. There are two risks currently scoring as high and they are the risk around Local Government Review and Devolution and the second is the risk around the HRA budget.
4. The second part of the risk management project is the introduction of the new performance and risk system, Inphase. This new system has been procured and work is now under way with the supplier to get this system in place by the start of April. It was hoped that we could have this in place by January however this has not been possible and the timetable for implementation has been amended to April so that it is ready for recording and monitoring performance and risk at the start of the new financial year.

### 5. Updated action plan

GB to facilitate risk workshops for us – one for each directorate	2 <sup>nd</sup> and 3 <sup>rd</sup> October
Collate and prioritise recommendations from the risk audit and health check.	November
Report back to A&G	27 Jan 2025

Hold an ELT risk workshop to look at strategic risk	30 January 2025
Review our risk process and policy taking in consideration of the last GT audit and the risk health check. Review including elements such as, <ul style="list-style-type: none"> <li>• Training</li> <li>• Risk identification.</li> <li>• Timings of risk reviews</li> <li>• Committee reporting</li> <li>• New risk software</li> </ul>	February 2025
Map our risk management processes in the new software – informing our risk policy.	April / May
Gallagher Bassett to provide updated risk training for members including A&G and cabinet.	Date TBC
Provide updated risk training to staff.	April / May
Risk appetite review	June

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### **Financial implications:**

There are no immediate financial implications.

### **Legal implications:**

There are no immediate financial implications.